TOWN OF MARBLEHEAD

CURB CUT - STREET ACCESS SIGN-OFF FORM

Address_____ **Map** _____ **Parcel** _____

Applicant_____

Telephone/email Contact_____

Details of Proposal: Include dimensions of work proposed, location on property and materials (*Attach drawings/pictures if applicable)*

_____

_____

_____

_____

Department Sign-Off (Must be completed in this order)

Highway _____ **Date** _____

781-631-1750 - Tower Way Office Building

Building _____ **Date** _____

781-631-2220 - Mary Alley Building

Town Administrator _____ **Date** _____

781-631-0000 - Abbot Hall

Old & Historic District _____ **Date** _____

781-631-1529 - (if applicable) Mary Alley Building

Dig Safe Number_____

Date _____

Please return completed application to:

Department of Public Works

Tower Way Office Building, Tower Way

Attn: Arthur Graves, Director of Public Works

Revised 11-9-2015

Article IV Curb Cuts
255-13

The Board of Selectmen, or its designee, may approve requests for curb cuts on a right of way so long as the following standards are met:

A. Curb cuts shall not exceed twenty feet (20') in width on each residential property.
B. Sidewalks shall continue level (2%) across the driveway curb cut.
C. Sidewalks and driveway aprons within the public way must be concrete or bituminous – no other material is permitted.
D. Driveway slopes must not exceed 8% within 15' of the right of way.
E. Driveways shall be laid out to intersect the street as nearly as possible at right angles. No driveway shall intersect with any street at less than 60 degrees.
F. No curb cut shall be located in an area that would necessitate the removal of any public street tree.
G. No driveway shall be located in any front yard area which is the front of any yard area calculated from the two outermost front corners of the dwelling (not including any attached garage).
H. No curb cut shall be located in an area that would necessitate the relocation of any fire hydrant.
I. In business areas and outside of areas located within any single residence and expanded single residence zoning districts no curb cut shall be located to cause the elimination of on street parking space.
J. The Applicant shall receive all necessary zoning relief prior to applying for a Curb Cut permit.
K. Curb Cuts shall not be located within twenty feet (20') of an intersection or crosswalk.
L. The proposed driveway shall not create undue safety hazards in the use of the street or sidewalk by vehicular or pedestrian traffic as determined by the Board of Selectmen or its designee
M. The proposed driveway shall not impede the safe and efficient flow of traffic on the streets and sidewalks adjoining the property for which the driveway is proposed as determined by the Board of Selectmen or its designee.
N. The Applicant shall be responsible for the driveway construction which shall be undertaken by a contractor who shall provide the town with the proper certificate of insurance and who shall obtain a permit from Department of Public Works before any work is commenced.

255-14. The Board of Selectmen or its designee, may vary the requirements set forth in 255-13 above so long as the Applicant proves, to the reasonable satisfaction of the Board of Selectmen or its designee, that there will be no harm to public health and safety and there will be no reduction of on street parking. In no event will the Board of Selectmen or its designee waive the construction materials or methodology listed in items A-D above.

Voted: June 22, 2016